

ARTICLE III

MEMBERS:

Section 1: Members

- A. Membership is open to anyone interested in the objectives and purposes of the Association whether or not they own an Arabian or Half Arabian Horse.
- B. All members shall receive PAHA mailings and notifications.
- C. Each member may designate the District (as specified in Article V) with which said member wants to be associated. Any member not so designating a district shall to be associated with the District in which they reside. Out of state members will not be assigned a specific District unless so requested.
- D. Membership Types:
 - 1. Full Voting Membership:

Membership in the Arabian Horse Association with PAHA designated as the Affiliate Club shall be required to vote on PAHA business and/or hold office for the following:

 - a. **Individual** – any person 18 years or over
 - b. **Family** – membership to include two (2) members age 18 or over of immediate family or one (1) family member and one (1) full-time employee or two (2) persons residing jointly. Immediate family shall be defined as husband, wife, dependent children age 18 or over living at home. Children under 18 may be added but shall be subject to additional costs as a Youth member.
 - c. **Youth** – any person under 18 years of age.
 - 2. Local Membership:

No membership is required in the Arabian Horse Association. May not vote on club business or hold club office, unless an AHA Life member (See Article III, Section 1.G.) Entitled to participate in all PAHA programs and activities:

 - a. **Individual** - any person 18 years or older
 - b. **Youth** - any under 18 years of age
- E. Member in Good Standing: Good standing shall be defined as not having been censured by PAHA, Region XV, AHA, USDF or USEF for the previous two (2) years.
- F. Elected Office: Any voting member wishing to be elected as a Director, Director At Large, Alternate Director, Delegate or officer of ~~P.A.H.A.~~ PAHA shall be a current full PAHA member in good standing at the time of election and continue such status during their term.
- G. **AHA Life Member:** AHA Life members will be required to hold a Local membership in PAHA if they wish to hold office or participate as a voting member.

Section 2: Dues and Fees

Regulations concerning dues shall be as follows:

- A. All members shall pay the Association annual dues in such amount as prescribed by the Board of Directors to receive their associated rights and privileges. Any member who is not current on dues shall have no further rights or privileges until such dues are paid.
- B. A special assessment may be levied by a 2/3 vote of the members present at any regular meeting or special meeting in the amount not to exceed \$8.00 per voting membership.
- C. Payment of dues, fees or other charges incurred through any ~~P.A.H.A.~~ PAHA function with a non-negotiable check shall be considered a violation of the rules and Bylaws of the Association.
- D. Non-payment of fee or charges incurred through any ~~P.A.H.A.~~ PAHA function shall also be considered to be a violation of the rules and Bylaws of the Association.
- E. Membership fees shall be paid either directly to PAHA via check or money order or through the membership services of AHA by acceptable payment methods offered.

Section 4: Suspension of Association Membership

- A. Violations under Article III, Sections 2.C. and 2.D.: A member may be dropped from membership by vote of the Board of Directors. Any member so dropped from the Association shall be notified by three (3) notices informing them of the violation and actions to be taken. The third (3rd) contact to be a certified letter. Each letter shall include the reason for the action, and notice that:
 1. all privileges of membership will be lost during the period that suspension is in effect,
 2. the suspension shall begin thirty (30) days after final notification, and
 3. ~~P.A.H.A.~~ PAHA will notify ~~A.H.A.~~ AHA of the action.

Section 5: Reinstatement of membership.

- A. Any person who has been suspended from membership in the Association may be reinstated as a member in good standing by vote of the Board of Directors upon written request of the member, provided all infractions of the Bylaws and/or Association rules shall have been rectified.
- B. When a member is reinstated ~~A.H.A.~~ AHA shall be notified and a personal letter sent to the member stating that the membership has been restored.

ARTICLE V DISTRICTS:

Section 2: Administration

- ~~1.~~ A. Each District shall be represented on the Board of Directors by two (2) District Directors whose two (2) year terms shall expire respectively on alternating years.

- ~~2.~~ B. The two (2) District Directors of each District shall be responsible for the operation, administration, and activities of the District which elected them.
- ~~A.~~ C. The two (2) District Directors of each District shall appoint or cause to be elected for each calendar year a person to any or all of the following key positions, providing the District's membership indicates a desire or need for said persons as being necessary for the successful operation of the District's activities – District Secretary, District Program Chairman, and other District committee chairmen (such as Show, Trail, Legislative, etc.)
- ~~1.~~ D. The District Directors shall conduct a minimum of three (3) meetings per year in their District with all members to be notified in writing through the U.S. Postal Service, or via e-mail to those members who prefer it, ten (10) days in advance of such meeting. Meeting shall be defined as a duly notified gathering of members with an official agenda, whether or not held in connection with another activity.
- ~~2.~~ E. The two (2) District Directors shall have custody of all funds of the subject District which shall deposit in the name of the subject District of the Association in a bank or savings and loan association, insured by the Federal Deposit Insurance Corporation. They shall keep accurate records of all the receipts and disbursements and shall submit in writing a complete financial report of the subject District to the Association President at the time of the Annual Meeting held in December. District Directors shall also report the balance for all District bank accounts at each State meeting. The District operating treasury may not exceed two thousand five hundred dollars (\$2,500.00) at the time of each State Board meeting. District Directors will be responsible for returning to the State Treasurer any amount over two thousand five hundred dollars (\$2,500.00) except that additional funds may be retained for specific projects.
- ~~3.~~ F. No new Association sponsored bank accounts may be opened without the express approval of the Board of Directors or the Executive Committee.
- ~~4.~~ G. Annual events with their own bank accounts shall not be included with the District operating capital of two thousand five hundred dollars (\$2,500.00). Such accounts shall be reviewed by the Audit Committee and a bank balance reported at each State meeting. Horse show accounts may retain up to ten thousand dollars (\$10,000.00) in seed money. Show Managers/Treasurers will be responsible for returning any amount over ten thousand dollars (\$10,000.00) except that additional funds may be retained for specific show expense liabilities or anticipated show expenses budgeted and approved by the Board of Directors.
- ~~5.~~ H. The Executive Committee shall have the authority to provide supplemental money in modest amounts to District Directors in case of an emergency.
- ~~6.~~ I. Seed money for major events may be requested by the Districts and will require Board approval.
- ~~7.~~ J. District Directors are expected to attend all District (~~4~~ 3) and all State (3) meetings. In the event the District is not represented by one or both of its Directors (or previously

named alternates prepared to make required financial and other reports) at two (2) consecutive meetings, that District will be encouraged to replace one or both of its Directors.

- ~~8.~~ K. When a District hosts or sponsors a new event or makes a change in an existing event that could have significant financial consequence to PAHA, the District shall prepare, in writing, a proposal stating the degree of State liability, accounting procedures to be used, proposed distribution of profits, and any other disclosures that PAHA may require. To this end, PAHA shall promulgate a clear set of guidelines for making such proposals.
- ~~9.~~ L. The Chairman or Manager of any PAHA or District sponsored show or event of major financial consequence is expected to attend all State (3) meetings to report on the plans for, or the status of the show or event. If the Chairman or Manager cannot attend a meeting, he/she shall be responsible to adequately inform a representative member who will be in attendance and make the report to the Board.
- ~~10.~~ M. If a District becomes inactive, the District Directors shall see that any monies accrued be returned to the PAHA State treasury.

ARTICLE IX

COMMITTEES:

Section 1: Delegates to Region 15 and the AHA Convention

~~A.~~ A. Appointment of Delegates

1. The number of voting delegates and alternates eligible to represent PAHA at the annual Convention is determined by AHA as of the thirtieth (30th) day of June each year.
2. The current President of PAHA shall have the option to serve as a Delegate at his/her pleasure providing said officer meets all criteria for Delegate selection.
3. Any elected delegate or alternate shall be a PAHA voting member in good standing as defined in Article III, Section 1.E.

~~B.~~ B. Any PAHA voting member may submit name(s) (including his/her own) in writing ~~to the to their District for consideration as a District Delegate or~~ to the PAHA Board of Directors for consideration as ~~an At Large~~ a Delegate or Alternate Delegate together with statements of qualification ~~by November 1st in any year.~~

~~C.~~ ~~Each active District shall elect a District Delegate each year at a District meeting where all District members have been notified in writing through the U.S. Postal Service or e-mail ten (10) days prior to such meeting. District Directors must certify that the person chosen meets the requirements in Article IX, Section 1.A.3.~~

~~D.~~ C. ~~After all the Districts have named their~~ Delegates, ~~any vacancies~~ shall be ~~filled~~ named at the ~~first~~ Annual State meeting ~~of each calendar year~~ from a slate of candidates whose names were submitted to the PAHA Board of Directors per Article IX, Section 1.~~A.4~~ B. A by a joint vote of the PAHA Board of Directors and Delegates, including Alternate

Delegates who have attended two (2) out of three (3) of the immediately preceding conventions ~~shall determine the At Large Delegates.~~

- ~~E.~~ ~~D. Immediately following the vote per Article IX, Section 1.A.6 D, a ranking vote of all District and At Large~~ The method of voting shall rank the Delegates ~~will take~~ to prioritize the order of those to serve should PAHA be entitled to fewer Delegates than the total number elected ~~after the June 30 AHA deadline for membership count. If for any reason the vote is not done at that time, the vote may be done by the Secretary or President by either mail or email and reported to the Board members immediately after tallying.~~
- ~~F.~~ E. Delegates will be ranked in order as 1, 2, etc. Any Delegate ranked higher than the number of AHA granted Delegates shall be considered an Alternate. Anyone wishing to serve as an Alternate only will be ranked accordingly ~~at the time of voting.~~
- ~~G.~~ F. Once chosen, every Delegate and Alternate is strongly encouraged to attend two (2) of the three (3) district meetings, two (2) of the three (3) state meetings, and two (2) of the four (4) Region 15 meetings (including convention caucus).
- ~~H.~~ G. A Chairman and Vice Chairman of the delegation may be elected by the current list of voting Delegates and Alternates, or if the President has chosen to serve as a Delegate (as allowed in Article IX, Section 1.A.2), he/she may serve as the Chairman and appoint a Vice Chair, if necessary.
- ~~I.~~ H. In case of death or loss of eligibility of a Delegate before their term has expired, the President shall have the authority to appoint a Delegate to complete said term.
- ~~J.~~ I. In the event that PAHA does not have enough Delegates to attend the annual convention, the Executive Committee shall appoint additional Delegates at their discretion.
- ~~K.~~ J. Responsibilities of Chairman of Delegation:
1. The Chairman shall keep accurate attendance-records of Delegates and Alternates to conventions.
 2. The Chairman shall complete the necessary paperwork for seating of Delegates at the AHA convention.
 3. The Chairman shall ascertain that as many committee meetings as possible at the convention are covered and reported on by at least one (1) Delegate.
 4. The Chairman shall, in event of the absence of a Delegate at the convention, assign an Alternate, if one is available.
- ~~L.~~ K. Responsibilities of Delegates and Alternates:

1. Delegates and Alternates are strongly *encouraged* to attend Region 15 and PAHA meetings, as outlined in Article IX, Section 1. ~~A.9~~ **F**.
2. Delegates who attend the Convention shall turn in a written report to the Chairman within four weeks after the Convention. The Chairman may assign one (1) Delegate to write a summary for publication and/or place all reports on the PAHA website. Delegates and Alternates not complying will be considered in violation of this requirement and subject to Article IX, Section 1. ~~D.3~~ **L.3**.

~~M~~ **L. Financial Reimbursement:**

1. Delegates and Alternates *may* receive financial reimbursement at the PAHA Executive Board's discretion, providing that such Delegates and Alternates have participated in at least four (4) events in the following categories in the year preceding Convention:
 - a. PAHA State Meeting (Three (3) held/calendar year)
 - b. PAHA District Meeting (Three (3) held/calendar year/active district)
 - c. Volunteer at any PAHA sponsored event
2. The PAHA Executive Board may, at their discretion, partly reimburse delegates and alternates who do not meet the above criterion.
3. Any Delegate or Alternate who received financial reimbursement and did not submit a written report per Article IX, Section 1. ~~C.2~~ **K.2** shall have any subsequent reimbursements held until after they submit a report for the Convention attended.

Section 3: Committees and their Functions:

- B. The President may appoint other special committees as needed and shall require that organizers of all State activities abide by guidelines outlined in **Article V, Section 2, B.9**.

ARTICLE XV

CORPORATE SEAL:

The Association shall have a seal on which shall appear the words "The Pennsylvania Arabian Horse Association – A Pennsylvania non-profit Corporation", founded in 1963.

The above bylaws were adopted by PAHA on January 21, 1973 and amended March 1976; October 1981, March 1982, March 1983, December 1984, December 1989, March 1991, March 1992, October 1992, December 1992, December 1993, December 1995, October 1999, September 2004, March 2008, December 2009, October 2010, March, 2011, March 2012 ~~and~~ March 2016 ~~and~~ **March 2018**